



Moving House

checklist



Prior to Moving Day

1. Book your Movers

- Book moving company/ Arrange van or truck

2. Book professional cleaning services

- Book professional exit clean and carpet clean
- Book a professional deep clean for your new home upon move-in

3. Update your address

- New Zealand post (Mail redirection)
- Bank/s, financial institutions and insurances
- Work/School
- IRD
- Council, watercare and utilities
- Electoral commission
- Medical centre
- Waka Kotahi/NZTA
- Clubs/Subscriptions/Memberships

4. Transfer or cancel services

- Gas and Power
- Phone and Internet
- Sky TV
- Water
- Garden/ Lawn mowing services

5. Declutter, repair and tidy

- Sell or donate any items that are not needed
- Complete any repairs required
- Tidy the garden and mow lawns
- Note and/or take photos of any damage
- Clean out fridge
- Defrost freezer

On Moving Day

6. Pack and Label

- Gather boxes and bubble wrap
- Wrap and label fragile items
- Label boxes with contents and destination
- Prepare pet carrier for any pets

1. Disconnect large appliances

- Fridge, dishwasher, oven
- Washing machine and dryer

2. Secure valuables

- Keep valuables with you e.g. jewellery, money, passports

3. Final checks

- House cleaned
- Check all cupboards and shelves
- Turn off lights, hot water/gas and power
- Take out any rubbish
- Lock all doors and close all windows
- Take final photos showing how the house was left for landlord/new owner

4. Prepare for new occupants

- Leave any instruction and documents
- Ensure all house keys are handed over

5. Inspect your new home

- Photograph any damage left behind
- Note down any repairs that are needed
- Plug in any large appliances e.g. fridge
- Check utilities have been activated
- Get your insurances updated
- Unpack essentials first

Enjoy your new home