



Moving House

checklist



Prior to Moving Day

1. Book your Movers

- ☐ Book moving company/ Arrange van or truck

2. Book professional cleaning services

- ☐ Book professional exit clean and carpet clean
- ☐ Book a professional deep clean for your new home upon move-in

3. Update your address

- ☐ New Zealand post (Mail redirection)
- ☐ Bank/s, financial institutions and insurances
- ☐ Work/School
- ☐ IRD
- ☐ Council, watercare and utilities
- ☐ Electoral commission
- ☐ Medical centre
- ☐ Waka Kotahi/NZTA
- ☐ Clubs/Subscriptions/Memberships

4. Transfer or cancel services

- ☐ Gas and Power
- ☐ Phone and Internet
- ☐ Sky TV
- ☐ Water
- ☐ Garden/ Lawn mowing services

5. Declutter, repair and tidy

- ☐ Sell or donate any items that are not needed
- ☐ Complete any repairs required
- ☐ Tidy the garden and mow lawns
- ☐ Note and/or take photos of any damage
- ☐ Clean out fridge
- ☐ Defrost freezer

6. Pack and Label

- ☐ Gather boxes and bubble wrap
- ☐ Wrap and label fragile items
- ☐ Label boxes with contents and destination
- ☐ Prepare pet carrier for any pets

On Moving Day

1. Disconnect large appliances

- ☐ Fridge, dishwasher, oven
- ☐ Washing machine and dryer

2. Secure valuables

- ☐ Keep valuables with you
e.g. jewellery, money, passports

3. Final checks

- ☐ House cleaned
- ☐ Check all cupboards and shelves
- ☐ Turn off lights, hot water/gas and power
- ☐ Take out any rubbish
- ☐ Lock all doors and close all windows
- ☐ Take final photos showing how the house was left for landlord/new owner

4. Prepare for new occupants

- ☐ Leave any instruction and documents
- ☐ Ensure all house keys are handed over

5. Inspect your new home

- ☐ Photograph any damage left behind
- ☐ Note down any repairs that are needed
- ☐ Plug in any large appliances e.g. fridge
- ☐ Check utilities have been activated
- ☐ Get your insurances updated
- ☐ Unpack essentials first

Enjoy your new home 😊